



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

October 12, 2022

DIVISION MEMORANDUM

No. 351 s. 2022

**REITERATION OF THE IMPLEMENTATION OF DEPED ORDER 9, S. 2005 -
INSTITUTING MEASURES TO INCREASE ENGAGED TIME-ON-TASK AND
ENSURING COMPLIANCE THEREWITH**

To : CID and SGOD Chiefs
Unit Heads
Heads of Public Elementary and Secondary Schools
All Others Concerned

1. This Office reiterates the strict implementation of DO 9, s. 2005 titled "Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith".
2. As per the said DepEd Order, to arrest the deteriorating quality of education, one of the immediate tasks that need to be undertaken is to increase engaged time-on-task. The objective is to meet the required number of school days in every school year and the time allotment for the different subjects in every school day by lessening activities that take teachers and/or students away from the classroom, maximizing the use of the time allotment for every subject, and reducing the nonteaching duties of teachers.
3. This Office emphasizes no. 5 of the specific measures which should be adopted, to wit:

In-service training programs and write shops/module-making, whether organized by the central, regional or division offices as well as the training components of foreign-assisted projects, requiring attendance of classroom teachers shall be scheduled during the five-day mid-year break and during the summer vacation. In the case of school-based or school-cluster based training program, this may be held preferably on Fridays or on weekends.

4. To ensure compliance with the measures enumerated in the DepEd Order to increase engaged time-on-task, every school shall prepare its school calendar detailing the day-to-day activities of the prescribed number of school days to be submitted to the Schools Division Office. The school calendar will be checked and recommended for approval by the Public Schools District Supervisor (for Elementary) and Division Education Program Supervisor (for Secondary) and approved by the Chief of the Curriculum Implementation Division. Submission will be on or before October 21, 2022.





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5. All supervisors are enjoined to ensure the strict adherence of all schools to the Engaged Time-on-Task policy.
6. SDO chiefs, supervisors, specialists, and unit heads are likewise instructed to strictly follow the policy when conducting Division trainings that involve teachers.
7. Immediate and wide dissemination of this Memorandum is desired.

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Officer-In-Charge
Office of the Schools Division Superintendent

OSDS
October 12, 2022



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