



Republic of the Philippines
Department of Education
REGION III
Schools Division of Bulacan

September 06, 2021

DIVISION MEMORANDUM

No. 107, s. 2021

**CONDUCT OF 3rd QUARTER DIVISION MONITORING EVALUATION
and ADJUSTMENT (DMEA) PRESENTATION**

To: Assistant Schools Division Superintendents
Division Chiefs
Unit Heads
PSDS and EPS in-charge of DMEA
All Others Concerned

1. In preparation for the Region Monitoring Evaluation and Adjustment, The Schools Division Office of Bulacan shall conduct the presentation of 3rd Quarter Division Monitoring, Evaluation and Adjustment on September 28-30, 2021 at 8:30am to 4:00pm via online platform.
2. The conduct of presentation shall be via google meet. Meeting link shall be provided by the ICTS and shall be posted one day before the scheduled presentation in the FB messenger DMEA SDO Bulacan. The conduct of activity shall be assisted by the ICTS headed by Mr. Richard Biglete.
3. All units are hereby instructed to follow strictly the DMEA template in the presentation. After the presentation of each unit, all presenters shall work on suggestions and corrections and submit the same in soft copy, c/o Mrs. Ma. Lourdes J. Patag, SEPS, SMME-SGOD, via DMEA SDO Bulacan FB messenger. All presentations are expected to be sent on Friday, September October 1, 2021, for consolidation for the regional presentation.
4. Enclosure No. 1 is the schedule of presentation.
5. Maximum involvement and cooperation of all concerned is enjoined.
6. Immediate dissemination of this Memorandum is desired.

ZENIA G. MOSTOLES, EdD. CESO V
Schools Division Superintendent



Address: Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
Website: <https://bulacandeped.com> **Email:** bulacan@deped.gov.ph





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(Enclosure 1 to Div. Memo. No. , s. 2021)

SCHEDULE OF PRESENTATION

TIME	UNIT
September 28, 2021 Day 1	
8:30-10:30	Finance Unit (Accounting, Cash and Budget)
10:30-12:00	ICT and Records
1:00 -2:30	Personnel, and legal
2:30 – 4:00	Supply and AO
September 29, 2021 Day 2	
8:30-10:30	SHN and Educ Facilities
10:30-12:00	SMN and DRRM
1:00 -2:30	HR and Youth
2:30 – 4:00	Private school and SMME
September 30, 2021 Day 3	
8:00-9:00	Planning and Research
9:00-10:00	PSDS and EPS
10:00-11:00	LRMDS AND ALS



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